

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Board of Supervisors		(2) MEETING DATE July 18, 2006		(3) CONTACT/PHONE Khatchik H. "Katcho" Achadjian (805)781-5450	
(4) SUBJECT Request by Chairperson Khatchik H. "Katcho" Achadjian to appoint Karen Woodling to the Workforce Investment Board.					
(5) SUMMARY OF REQUEST The Workforce Investment Board prepares the five-year local plan; develop a budget for carrying out board duties; negotiate local performance measures with the Government; select an operator of the one-stop career center system; appoint the youth council as a subgroup of the Workforce Investment Board; select eligible youth program providers in consultation with the youth council; identify, list, and select eligible adult and dislocated worker program providers; assist in developing a statewide employment statistics system; coordinate local workforce development and economic development activities; foster and promote involvement of private business in developing local workforce. Chairperson Khatchik H. "Katcho" Achadjian would like to appoint Karen Woodling to the Private Industry Council Workforce Investment Board. All Maddy Book Requirements have been met.					
(6) RECOMMENDED ACTION It is recommended that the Board of Supervisors approve the appointment of Karen Woodling to the Workforce Investment Board. Karen Woodling will fill the vacancy left by Kacey Chun. Karen Woodling's terms will expire on June 30, 2008.					
(7) FUNDING SOURCE(S)		(8) CURRENT YEAR COST		(9) ANNUAL COST	
				(10) BUDGETED? <input type="checkbox"/> No <input type="checkbox"/> Yes <input checked="" type="checkbox"/> N/A	
(11) OTHER AGENCY/ADVISORY GROUP INVOLVEMENT (LIST): 					
(12) WILL REQUEST REQUIRE ADDITIONAL STAFF? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, How Many? _____ <input type="checkbox"/> Permanent _____ <input type="checkbox"/> Limited Term _____ <input type="checkbox"/> Contract _____ <input type="checkbox"/> Temporary Help _____					
(13) SUPERVISOR DISTRICT(S) <input type="checkbox"/> 1st, <input type="checkbox"/> 2nd, <input type="checkbox"/> 3rd, <input type="checkbox"/> 4th, <input type="checkbox"/> 5th, <input checked="" type="checkbox"/> All			(14) LOCATION MAP <input type="checkbox"/> Attached <input checked="" type="checkbox"/> N/A		(15) Maddy Act Appointments Signed-off by Clerk of the Board
(16) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Hearing (Time Est. _____) <input type="checkbox"/> Presentation <input type="checkbox"/> Board Business (Time Est. _____)			(17) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions (Orig + 4 copies) <input type="checkbox"/> Contracts (Orig + 4 copies) <input type="checkbox"/> Ordinances (Orig + 4 copies) <input checked="" type="checkbox"/> N/A		
(18) NEED EXTRA EXECUTED COPIES? <input type="checkbox"/> Number: _____ <input type="checkbox"/> Attached <input checked="" type="checkbox"/> N/A			(19) APPROPRIATION TRANSFER REQUIRED? <input type="checkbox"/> Submitted <input type="checkbox"/> 4/5th's Vote Required <input checked="" type="checkbox"/> N/A		
(20) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) _____			(21) W-9 <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes		(22) Agenda Item History <input checked="" type="checkbox"/> N/A Date: _____
(23) ADMINISTRATIVE OFFICE REVIEW					

7-18-06
B-11

WORKFORCE INVESTMENT BOARD

**Of San Luis Obispo County
4111 Broad Street, Suite A
San Luis Obispo, CA 93401
805-788-2601**

June 27, 2006

Ms. Vicki Shelby
Office of the County Clerk-Recorder
1055 Monterey Street, D-120
San Luis Obispo, CA 93408-2040

Dear Vicki:

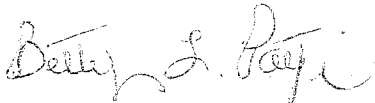
Please find attached a copy of Karen Woodling's resume and letter of interest to join the Workforce Investment Board.

The WIB, at their June 27th meeting nominated Karen Woodling to fill the seat vacated by Kacey Chun.

Vicki, once the posting requirement is completed, could you please forward this information to the Board of Supervisors to be an agenda item for final appointment.

Thank you and feel free to call me at 788-2601 if you have any questions.

Sincerely,



Betty L. Patti
Receptionist/Assistant

Enclosures

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June 6, 2006

Pragna Patel
Board Chair
Local Workforce Investment Board
4111 Broad St
San Luis Obispo, CA 93401

Re: Letter of Interest

Dear Ms. Patel,

The purpose of this letter is to express my interest in securing a seat on the Local Workforce Investment Board.

I have recently become aware of the fine work this board performs, and feel my experience, as Controller of the Spice Hunter, Inc., would lend valuable expertise to the board.

During my tenure with The Spice Hunter, I have had total responsibility for all human resource issues, which includes labor law compliance. I also manage all accounting functions, which include bookkeeping, accounts receivable, accounts payable and payroll.

I have served on several local boards in the past, which include the San Luis Obispo County YMCA, the Human Resource Association of the Central Coast, and the Institute of Management Accountants. I am currently a founding member and serve as President of Women for Community; a small local non-profit founded to raise funds to give back to needy areas of the community.

I think you will find me to be a reliable and responsible board member who will take task assignments seriously.

I look forward to hearing from you.

Kind Regards,

Karen Woodling

Karen Woodling

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